

Agenda

Congregation Council

St. John's Lutheran Church
June 26, 2018, 2018 + 7:00 p.m.

1. Prayer – *We begin our meeting centered in the presence of God.*

Silence, then opening prayer led by *Board Chair*. *A time of silence for prayer and for gathering our hearts and minds together will precede the prayer.*

2. Future dates

a. Boards – July 10, 2018 7:00pm (at chairs' discretion). Treats provided by Children's Ministry and Education Board at 6:45 pm.

Reminder: Please call or e-mail your board members prior to the meeting and remind them.

b. Council – **July 24, 2018**, 7:00pm; Erik Holleque, prayer

3. Pastor's Report

4. Council Action Items and Updates

- a. Review recommendations for Funeral/Hospitality
- b. Stewardship – Messaging for Stewardship campaign for 2019
- c. ACME contract/tuck pointing update
- d. Summer Bounty update – Sogne Valley Farms gleaning opportunities
- e. Additional items

5. Consent Agenda Items for Council

- a. Treasurer's Report and Envelope Offerings, May 2018
- b. Minutes from the May 22, 2018 meeting

6. Prayer – The president leads a prayer asking God's grace and help on our ministry.

Lord's Prayer: After the president's prayer is concluded, we finish the meeting praying the prayer Jesus taught us.

7. Adjournment follows.

Appendix:

1. St. John's Foundation
2. St. John's Foundation

	St. John's Fund	World Mission	Youth	Music	Bldg/Property	Media	Community Social	Soli Seminary	College Scholarships	Total
Original Allocation	16,795.00	172.50	1,037.50	805.00	1,542.50	935.00	390.00	1,015.00	2,307.50	25,000.00
Used for:										
CYF Transition Team Consultant – Karen Gieseke \$500.00			\$500.00							
Audio/Visual Equipment upgrade						935.00				
2018 Scholarship applicants									2307.50	
Balance	16,795.00	172.50	\$537.50	805.00	1,542.50	0.00	390.00	1,015.00	.000	21,295.00

3. Board Minutes/Notes from June 12, 2018

Adult Education & Ministry Board

St. John's Lutheran Church

13 June 2018

Present: Marilyn Calcutt, Anita Hellie, Alyssa Ness, Sandra Nyvoll, Genevieve Quarberg, Martin Thorsheim

We met on a Wednesday evening at Genevieve's house in order to better accommodate summer schedules. Upon gathering, Anita read over previous meeting's minutes.

Library Status

The committee members picked up some relevant books from the hospital book sale to add to the St. John's collection; they have started gathering and labeling books for the St. John's Authors (SJA) section. Recently the committee has been working on labeling and putting books out on the shelves. Current focus of the committee/volunteers is to clean and fix up the current collection, add new shelving as possible, and then see where we go from there. Various options for additional shelving are being explored (rolling carts / IKEA shelves for kids books, as done in some other churches? Books on top of current children's shelves?).

Calendar / Booklet

Monthly calendars of activities are still in the works, probably to be tested this fall. The office gave us a copy of a Small Groups booklet that used to be available, listing and describing the small groups active in the congregation. Could we take this up again? We think this could be good, and it might even be interesting to orient it horizontally and slip copies into the "sign-in" folders in the pews, where it can't be missed.

Upcoming Activities: Bus Trips

Members of the board are actively brainstorming ideas for bus trips during the year. It has been determined that setting up bus rides, arranging the tours, getting sign-ups going, & gathering funds will be the primary work involved. Various members will be researching three particularly interesting options (State Capitol, Mayo House tour in winter, and the Owatonna Orphanage Museum) before the next meeting; possibly a trip to the capitol could be put together for August, even, if everything comes together.

NO ACTION ITEMS AT THIS TIME

Notes for Benevolence and Social Concerns Board June 12, 2018

Attendance: Jo Franklin, Gretchen Hardgrove, Sue Sharrow, Jane Rinehart (chair)

1. We approved spending from the budgeted Discretionary Fund. These donations will be sent:

\$1000 Lutheran Immigration and Refugee Service

\$ 500 Bread for the World

\$ 500 Nfld Public Schools ALC weekend food backpacks. Send in September.

\$ 250 Northfield Operation Backpack

\$ 250 Northfield YMCA

\$ 500 SE MN Synod for the Lutheran Campus Ministries at Winona and Mankato

\$ 200 Center for Victims of Torture

\$ 200 Cannon River Watershed Project

\$ 200 Health Finders Collaborative

\$ 200 Ruth's House in Faribault

2. We will also direct Bernie to release these budgeted items:

\$1500 to the Northfield Retirement Community, designated for NRC Family Fund

\$1500 to Three Links

3. Since our last meeting, Kathy Schuurman has agreed to be the contact person with the Immigrant Law Center of Minnesota for the \$25,000 grant that was approved from the 150th Anniversary Grace Overflowing fund. She has written an article about this that will be in the July Voice.

Below is the 6/7/2018 email from John Keller, ILC, about the start up of the grant:

Thanks Pam and all for the email and of course for the grant! We are thrilled to begin this partnership. We've done some planning on our end and should be **ready to begin July 1 if that date aligns for you all?**

We are happy to coordinate with others – and I believe have done so already informally with VLN who reached out to us about a workshop they were planning to do. They are close partners with us on a number of matters.

I'm cc'ing two colleagues here, Margaret Martin, our legal director. She will be overseeing the implementation of this work with our lead staff being Sara Karki from our Austin office. The second person is Melissa Pfeiffer, ILCM's associate director, who can work with you on financial details and any other question you might have. The timing of the grant payments will be fine for us as you described, perhaps with the first ½ payment somewhere near July 1?

Thanks again and we've very excited to get started and so very grateful for the folks we will be able to help through your generosity!

John

unknown.png ↪

John Keller

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BUSINESS MANAGEMENT

See Treasurer's Report and Envelope Offering spreadsheet

CHILDREN'S MINISTRY AND EDUCATION

Will meet in July

Evangelism and Communications Committee

Minutes for June 12, 2018

7 p.m., St. John's Hall

- 1. Review of Council meeting, May 22 summary**
- 2. Next steps: Oral/video histories for 150th anniversary**
- 3. CCB: setting time for a training**
- 4. Banners: continued discussion of appropriate banners as decoration/celebration for 150th anniversary.**
- 5. Big screen, follow-up: continued discussion of 96" diagonal screen for St. John's Hall**
- 6. A-V recording equipment needs: proceeding with trial installation of digital recording equipment, provided by NTV.**
- 7. A-V, software installation for closed captioning: slow going**
- 8. Order new microphone for wireless #2.**

Action item: place order for Jonathan (\$299)

<https://www.sweetwater.com/store/detail/AEWT1000-C--audio-technica-aew-t1000-c-band>

- 8. Outreach, general**
- 9. July meeting: no meeting?**

Faith and Health Board Minutes
Tuesday, June 12, 2018

1. Reception for those who are grieving – Wednesday, June 27 works for Faith and Health Board and for the Pastors. We will arrive at 6:30 to set-up.
 - Bonnie will bring a cake
 - Lynette will make coffee and bring paper plates
 - Jennifer will bring fruit
2. August 14 meeting
 - Bonnie volunteered for devotions
 - We will serve ice cream sundaes. Jennifer will buy everything and can be reimbursed at the next meeting.
3. The Red Cross would like to plan on another blood drive at St. John's. We agreed that we can do this again.
4. Betsy Spethmann (Director of Community Relations for the Northfield Hospital and Clinics) joined our discussion for Health Fair. Melissa will work with Jonathan to find a date, hopefully in October and November. We would like enough time so we can promote this in two issues of the Voice.

This is the latest list of ideas and who will make initial contacts:

- Northfield Hospital – Information about their programs – Betsy Spethmann
 - Clinics
 - Care centers – cancer, surgery
 - Endoscopy
- Hospice/Home Health Care – Kari Cistera (Betsy will send letter of introduction; F & H will contact)
- Advance Care Planning - Susan Lohmann (F & H Board)
- Stephen Ministers/Grief booklets – Jennifer
- Long-term care health insurance – Rich Falck (F & H Board)
- Advanced funeral planning - Andy Langehough/Jim Bierman (F & H Board)
- Opiod crisis – Jennifer Fischer, ER Nfld Hospital (Betsy will send letter of introduction; F & H will contact)
 - Overdose response
 - Non-opioid alternatives to pain management
- Bone Builder
- Blood pressure checks - Bonnie
- Healthy Community Initiative – Zach Pruitt (F & H will contact)
 - Take is to the Box information
- Acupuncture – Rhonda Witmer (F & H Board)
- AED Training – Lynette
- Health Finders- Charlie Mandile/Candy Taylor (F & H Board)
- Medication Reconciliation – Jessica Astrup, Sterling Drug (F & H Board)
- Rehab services –Andrea Hoff ((F & H Board)
- Sleep – Brian Hoff (F & H Board)

Other items:

- Lynette will check to see if she has an Operations game
- Form to fill out at Health Fair:
 - What did you find interesting
 - What would you like more information about
 - Optional signature so we can get back folks with answers??

Items to respond to before August:

Develop a statement of purpose - Why are we doing this?

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No meeting July 10

PROPERTY AND GROUNDS MINUTES FROM 6/12/18

Includes some notes from activity since the board meeting as of 6/24/18

Members Present: Tim Byers, Jim, Lief, Craig, Terry

Absent: Pat

Completed Projects from June

- Air conditioning and air exchange (Note from after the meeting: We do have some humidity issues related to the new equipment that needs addressing)
- Outlets in serving area outside of the kitchen are high and a trip hazard replaced with lower.
- Ongoing project: Mulch is being added in several areas.

Completed Projects from May

- Stain glass window was removed, repaired and re-installed. Included repair of rotten window frame.
- Nurse office is moved.
- Mud Jack in several areas
- Basement kitchen exhaust vent removed and capped
- Narthex roof leak repaired
- Lawn service is set for the summer

Projects in process

- Stain glass window lights will be completed in the next couple weeks.
- Tuck Pointing: Have received 2 formal quotes along with the one older quote. Board recommends going with the low bid contractor ACME after people from the congregation met with the contractor and after receiving positive feedback from the project manager at Carleton who is using Acme.
 - Timeline is later this summer.
 - Board recommends add on options of Tuck pointing brick rowlock sills, stairway brick replacement and entryway column brick replacements. Total quote of \$136,450.
 - Will not include thru wall flashing system which can be done as a separate project in the future (additional \$75,000).
- Entry Canopy has been assigned to Doug. Unsure of timeline.
- Cement projects (still need financial approval). (Note after the meeting: bid is \$8350)
 - South East entry pavement crack will get replaced. We are looking at drainage possibilities.
 - Improved drainage in the NW parking lot near the kitchen will be addressed at the same time as the sidewalk repairs are made.
 - Handicap ramps: Areas of curb and sidewalk to be replaced with slopes for easier access.
- Sanctuary and Narthex painting. Best for summer 2019. Will need to discuss challenges related to the quotes and colors.

- Concerns about the darkness of the East and South side of the facility were brought to our attention. It seems dark and unwelcoming. Board recommends tying in the exterior lights to the light programming system. (Bid after the meeting of \$450)

Projects taken off the list in May 2018

- Pews. Overall we did not like the final results of the blasting and refinishing. Before looking at options such as much more expensive hand sanding/refinishing or replacement with new, the Property Board is tabling the project until further guidance is provided. We suggest that the Worship and Arts board or other relevant groups discuss to determine if St Johns should move forward with refinishing/replacement or keep the current pews.
- Fellowship hall. This project appears more appropriate for completion in the next few years rather than this year. Property board has investigated costs and challenges related to the basement floor and related space. We are now at a stopping point because there is no long term plan for the space. We have heard several suggestions but nothing formal or final. As with the pews, the Property Board is tabling the project until further guidance is provided. We suggest a team of people who use or may use the space develop a long term plan for the space.

New items

- Tim was asked to look into making the main commons restroom doors push button handicap accessible. Project needs financial approval. Tim is working on quotes. (Bid after the meeting: \$4950 for 2 restrooms)
- A vendor heard about potential carpet replacement in St Johns Hall and gave a quote of \$15,222 using a stain resistant material. This is about \$1000 less than our previous bid.
- Will set up a property workday for a Saturday in July.
- No board meeting for July

Minutes of Stewardship Board – June 12, 2018

St. John's Lutheran Church

Members present at the Stewardship Board included Mark, Mary, Allene and Ralph.

The recent volunteer appreciation event titled “As Personal as your Thumbprint” was reviewed. Allene provided an overview and commented favorably on the words of appreciation expressed by pastors during the announcements, the visits she and Mary had with individuals during the reception and the positive spirit expressed through signage and decoration. They thanked Christy for her help and support.

Our learnings from the event include the following:

- a) Publicity came from St. John's but was not specifically tied to the stewardship board; some people may not have been aware of our intent to lift up the importance of time and talent.
- b) A presentation at the actual event itself is necessary – next year we will add a short presentation and video/PowerPoint presentation
- c) We will also connect the theme better with the event; people who arrive early to have coffee and attend the late service may not realize the intent of the thank you event.
- d) We like the idea of giving “Post it notes” or another item with the theme to participants.
- e) We would like to have a commitment from St. John's to move the event to February so we can clear our calendars; the date change resulted in a few committee members not being able to help.
- f) This should be budgeted (added by Ralph after the meeting).

We did feel very positive about our first attempt at saying thanks for time and talent shared at St. John's.

The second item of business included a short review of what needs to be done for the 2018 capital appeal. A specific calendar has been provided in the past and Mark reviewed it with the board. We noted the challenge of obtaining three missional goals from the church council in time for the brochure and literature development. The board needs these prior to August in order to have time to work with our pastors on stewardship letters, bulletin inserts, Voice articles, brochures and pledge cards as well as find speakers for temple talks.

Ralph was asked to contact the pastors and Rob Quanbeck to seek action on these items so we are not creating resources at the last minute.

Mary asked where ideas for the appeal come from and we referenced that in the past we have used St. John's distinctiveness platform document that to generate ideas. A copy of this document will be sent to members of the Stewardship Board. Our past participation in the Synod Stewardship cohort program has provided us with a detailed plan on how to conduct the annual fall appeal, which has been very successful during the past two years.

Action items:

- Mark will review the Synod Stewardship plan so that we familiarize ourselves again with the methodology.
- Ralph will contact the pastors and Rob regarding information required for the campaign.
- Allene will think through plans to help us continue with a volunteer development emphasis in 2018.
- Mary will create a plan for thanking volunteers on a more regular basis, i.e., postcards, hand written notes, emails, etc.
- Mark and Allene will work on a follow up article for the Voice that reports on the volunteer thank you event.

For future consideration: topics to discuss in future meetings include whether envelopes are wasteful or are there alternatives, primary emphasis of the stewardship board in 2018, need for a new member to bring board up to 6 people, firm approval of February volunteer thank you event, whether to move forward with an approved fund raising calendar for all missional emphasis (tabled during this meeting).
Ralph Yernberg, Secretary

WORSHIP AND ARTS

Board is meeting on Thursday June 28, 2018

Youth and Family Ministry Board Meeting Minutes 6/12/18

Present: Jenny Nystrom, Barry Becker, Sue Hagen Absent: Beret Froehle, Rob Nutt, Dan Franklin, Elsa Nystrom, Sylvi Hanson Also present: Pastor Jonathan

1. Youth Transition Team Update
 - a. 5/23/18 Karen Gieske Visioning Event –
 - i. Great Turnout (40+)/Good Mix/Great Energy
 - ii. Themes/Lessons
 1. Transformational Initiatives
 - a. Example of Signing Ceremony for Kids going to College in school with initially low % of college-bound (like sports signing ceremony); created excitement, something to look forward to, increased college-bound %s
 2. Defining Moments
 - a. What are memorable events in personal lives;
 - b. What defines St. Johns’
 3. Changes in Church membership/Sunday School
 - a. General decline like most orgs/memberships
 - b. Believe; Behave; Belong has turned into Belong; Behave; Believe
 - i. Typical reason for joining a church (or any org/membership) has been flipped from finding somewhere that fits most closely to your beliefs, then behaving in that way, then feeling as if belong. Now find somewhere that feels like you belong, then behave similarly, followed by believe.
 - iii. Ideas generated (examples, not exhaustive)
 1. St. Johns wants to be a place that is welcoming for Youth
 - a. ‘Prayground’, such as having space in sanctuary designated for young children
 2. Suggestion Box
 - a. Allowing youth and adults to be actively curious about faith
 3. Address topics that are relevant, important for Youth
 - a. Our Whole Lives (OWL) curriculum to learn about sexuality
 - b. Open dialogues about social justice issues
 4. Consider combining Children’s and Youth Boards
 - a. More combining of volunteers, crossing over of generations
 - b. Next Steps (Draft steps)
 - i. More visioning through summer
 1. Building on Gieske session - who are we and what do we want to be
 2. July Middle/High School Listening Session with K. Gieske
 - a. Importance of Youth feeling free to have honest discussion and to be center of conversations
 - i. Perhaps Emily W. can be with kids, but no parents/staff
 - ii. Work to have job description during Fall & ready in Early January and hire in Spring.
 - iii. In meantime, can be implementing some of ideas generated through process
2. 2018-2019 Staffing and Programming Initiatives

- a. Need for change
 - i. Confirmation
 - 1. Historically had 6th-8th grades together for large group lesson and then break into small groups
 - 2. Revolving curriculum (old Testament, New Testament, Etc)
 - 3. Kids seem uninspired and Pastors get no break
 - ii. Rebekka's feedback: could have used her for more; her role lacked clarity
 - b. New draft initiatives
 - i. Confirmation - Wednesdays
 - 1. 6th Grade have own class
 - a. Bible focused – Manna and Mercy
 - b. Staff: leaning towards a pastor (maybe paired with college student)
 - 2. 7th and 8th Grade together
 - a. Topic centered, e.g. 4 sessions on Faith and Science, 4 on Sexuality, 4 on Ethics and 4 on Death and Dying
 - b. Beginning and ending sessions include parents
 - c. Include guest speaker
 - 3. 9-12th High School
 - a. 9th graders mentor relationships, but less structured and allow 9th graders to participate in High School Club
 - b. High School Club – Remain largely student led but with some structure, adult guidance
 - i. Perhaps could allow students take turns leading
 - ii. Topical, Teenagers want to ask about faith (e.g. what does bible say about homosexuality, war, etc)
 - c. Staff: college student likely for next year, but ultimately preferably someone who could maintain a long-term connection with the student. Does not have to be a pastor.
 - ii. Life Groups - Sundays
 - 1. 6-8th together
 - 2. Can I Ask That questions
 - 3. Possibly mentor/mentee time in between services
 - 4. Idea to have parents rotate being in charge of treats and greeting (church funds available if needed)
 - iii. Volunteers to identify by Youth Board
 - 1. Mentors; Life Group Guides
 - iv. Misc.
 - 1. Idea – 9th grade mentors to 6th graders
3. Recent Events
 - a. Intergenerational Event, Personal Care Kits – May 13
 - b. Latino and Friends at NAG – May 18 – 6 kids joined and went out with Pastor John after
 - c. Canoe/Picnic – May 20 (no canoe due to high river); Lawn games
4. Upcoming Events
 - a. HS Mission Trip – Houston - June 16-24
 - b. MS Mission Trip – Milwaukee – June 16-22

- c. MS & HS Photo Scavenger Hunt @ St. Olaf – June 13 Noon -2 p.m.
- d. July MS & HS LSS Event
- e. July Youth Board 2018-2019 Calendaring Social

- 5. Next meeting: No Meeting July 10, 2018; Alternate gathering and Jenny's tentatively planned for July 25th**

NO COUNCIL REQUESTS