



Job Description

Full Time Part Time
Exempt Non-Exempt

General Information

Position Title: Director of Rejoice Ringers

Person in This Position Reports to: Organist and Director of Worship, Music & Arts

Position Purpose

St. John's Lutheran Church is an ELCA congregation with over 150 years of ministry in the heart of Northfield, Minnesota. Music plays a central role in the worshiping life of our congregation. We care deeply about what we sing or play, believing that music gives us ways to better understand our faith and proclaim the Gospel. Our music ensembles offer ways for us to share our musical talents as we strive to work toward musical excellence while also being open and welcoming to everyone.

Job Description

The Director of Rejoice Ringers is responsible for developing and directing the Rejoice Ringers Handbell Choir, with the goal of involving them as participants in the worship life of the congregation.

Qualifications

R D R = Required D = Desired

- (1) Experience: Previous experience directing a handbell choir or participating in one.
- (2) Education: High school diploma or equivalent.
- (3) Essential Skills: Ability to climb stairs to balcony; ability to lift and assemble bell equipment. Ability to read music.
- (4) Technology/Equipment: Basic email knowledge to effectively communicate with staff and members of the group. The handbell music library is managed on Microsoft Excel.
- (5) Supervisory: Possibility of recruiting a St. Olaf student intern.
- (6) Work days/hours: 2-4 hours/week during 9-month program year.

Primary Responsibilities

- 1) Meet with the choir weekly according to a schedule developed in cooperation with other music staff and participants. Rehearsals are typically on Thursday evenings from September-May.
- 2) Recruit ringers and train them in the various handbell techniques.
- 3) Select and if needed order music based on the particular Sunday in the church year.
- 4) Provide titles, composers, and other bulletin information to the Director of Worship, Music & Arts in a timely manner.
- 5) Assist ringers in finding substitutes for when they will be absent.

- 6) Prepare and direct the bell choir to ring appropriate anthems on Sunday mornings for worship services, usually once a month and occasional special services. (There has also been a history of taking part in a worship service at the Northfield Retirement Center Chapel on an annual basis.)
- 7) Assist the Organist and Director of Music, Worship & Arts with any handbell maintenance and budget requests as needed.

About St. John's Congregation

Mission Statement: Created, Renewed, and Empowered by God's Grace

St. John's is a welcoming community in Christ whose mission is to

- celebrate in Word and Sacrament God's gracious actions for the world
- cultivate growth in faith
- encourage service and witness, and
- proclaim Christ as the hope of the world

Who We Are: St. John's Lutheran Church is a faith community rooted near the heart of downtown Northfield for around 150 years. We serve over 500 families of every generation, from all kinds of backgrounds. St. John's ministry is centered in vibrant worship, education for all ages, service to others and a welcome of God's grace for all. As people of faith, we are dedicated to the hard and good work of loving God and loving our neighbor in the city of Northfield and beyond.

Welcome Statement: As a Reconciling in Christ congregation, St. John's Lutheran Church is a community grounded in the promise of God's grace, and called to extend Christ's welcome to all people. Every day, Christ meets us all just as we are, extending love to people of every age, race or ethnicity, physical appearance, sexual orientation, gender identity, physical or mental ability, marital or relationship status, economic circumstance, educational achievement, political affiliation, or religious background. While we do not always agree, we choose to walk and grow in faith together, believing that God creates diversity, and loves and welcomes us. We warmly welcome you here.

St. John's Lutheran Church is an equal opportunity employer.

Applications will be accepted through August 2022.

To apply, please send a current resume and cover letter to music@stjohnsnorthfield.org or

Attn: Nathan Proctor
500 3rd St. W
Northfield, MN 55057
www.StJohnsNorthfield.org