

# Agenda

## *Congregation Council*

St. John's Lutheran Church  
May 22, 2018 + 7:00 p.m.

**1. Prayer** – *We begin our meeting centered in the presence of God.*

*Silence*, then opening prayer led by Terry Dell. *A time of silence for prayer and for gathering our hearts and minds together will precede the prayer.*

### **2. Future dates**

1. Boards – June 12, 2018 7:00pm (at chairs' discretion). Treats provided by Benevolence Board at 6:45 pm.

*Reminder: Please call or e-mail your board members prior to the meeting and remind them.*

b. Council – **June 26, 2018** 7:00pm; Jane Rinehart, prayer

### **3. Pastor's Report**

### **4. Council Action Items and Updates**

- a. Spending Policy review – Kristy Harms
- b. Evangelism & Communication update – Mark Gleason
- c. Youth Transition Team update – Pr. Jonathan
- d. Worship & Arts/summer schedule – Nancy Ordahl Kmoch
- e. Benevolence Update/Legal Aid – Kathy Shea
- f. Property & Grounds update – Terry Dell
- g. Worship & Arts Update/Equipment needs – Mark Gleason
- h. Next items

### **5. Consent Agenda Items for Council**

- a. Treasurer's Report, April 2018
- b. Minutes from the April 24, 2018 meeting

**6. Prayer** – The president leads a prayer asking God's grace and help on our ministry.

**Lord's Prayer:** After the president's prayer is concluded, we finish the meeting praying the prayer Jesus taught us.

**7. Adjournment follows.**

## Appendix:

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### 1. St. John's Foundation

	St. John's Fund	World Mission	Youth	Music	Bldg/Property	Media	Community Social	Soli Seminary	College Scholarships	Total
<b>Original Allocation</b>	<b>16,795.00</b>	<b>172.50</b>	<b>1,037.50</b>	<b>805.00</b>	<b>1,542.50</b>	<b>935.00</b>	<b>390.00</b>	<b>1,015.00</b>	<b>2,307.50</b>	<b>25,000.00</b>
<b>Used for:</b>										
<b>CYF Transition Team Consultant – Karen Gieseke \$500.00</b>			<b>\$500.00</b>							
<b>Balance</b>	<b>16,795.00</b>	<b>172.50</b>	<b>\$537.50</b>	<b>805.00</b>	<b>1,542.50</b>	<b>935.00</b>	<b>390.00</b>	<b>1,015.00</b>	<b>2,307.50</b>	<b>24,537.50</b>

Adult Ministry and Education

Benevolence and Social Concerns

Notes for Benevolence and Social Concerns Board, May 8 2018

All members were present.

Guests: John Keller, Director of the Immigrant Law Center of MN; Sue Brockmen, from Children's Ministry Board; Pastor Pam

1. We bring treats for June 12 meeting. Most of our members are out of town in June. Jane and Gretchen will bring treats.

2. Request for ELW Hymnals. We will purchase the 10 hymnals requested, using benevolence discretionary funds. Cost for 10=\$225.

Here is the request:

My name is Kris Swanson (Scott is my dad). I work for a wonderful ELCA affiliated camp called Wilderness Canoe Base in northern Minnesota. We are currently using the green LWB hymnals for worship but don't have many of them and the few we have are in sad shape. I would love for us to have the new red ELW hymnals that have much more music that campers are familiar with but unfortunately there just isn't money for the camp to buy them. I'm reaching out to you to see if you and the congregation would be able to sponsor the purchase of a number of new hymnals. It would be wonderful if you could sponsor ten hymnals but the camp and I would be so grateful for any help you are able to give. If you have any questions or want to talk please email or call at 507-581-3643.

3. local fund started to help families pay for a municipal ID cards.

We decided to contribute \$150 from discretionary benevolence. The Peace and Justice group also donated \$150. The cards cost \$15, so the total will fund 20 people.

[www.youcaring.com/FUNDNorthfieldMunicipalID](http://www.youcaring.com/FUNDNorthfieldMunicipalID)

4. John Keller, director of the Immigrant Law Center of Minnesota, came to discuss the grant request made to the 150th Anniversary Grace Overflowing. The ILC only works with poor people who cannot afford legal help. The grant requests \$25,000 to pay for a .25 employee who would

come to Northfield 2 days/month, and work out of the St. Paul office the remaining hours, doing the legal paper work related to Nfld cases. They would educate, work with any local lawyers who are interested, provide legal work etc. They currently have interns from both St. Olaf and Carleton, and having a local presence would enhance this. Sustainability would include seeking funding from the colleges, local employers, the city, local nonprofits and individuals. ILC has development staff to work on fund raising for the long haul. Pam has been at local meetings with others in the community working on these issues, and she will facilitate bringing ILC together with those groups. Kathy Schuurman, on the B&SC board, will be a point person for St. John's. She and Pam will bring this to the May council meeting for approval by the council.

### **Business Management**

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Attending: Martha Erickson, David Norman, Paul Klinefelter, Mark Ulmer, Bernie Renander  
1 – Reviewed preliminary April financials, Bernie reviewed how the monthly budgets were obtained.

2 – Discussed plan on how to handle Bob Tabery's absence. We will first try to just make it work with the 5 of us.

3- Reviewed were we are at with the Grace Overflowing campaign pledges, projects – completed and yet to come.

**Children's Ministry and Education Committee**  
**Minutes, Tuesday, May 8, 2018**

Members present: Staff Member Julie Brehmer, Sue Brockman, Kris Vatter, Scott Boehning, Jane Becker-Nelson, Amy McBroom, Erik Holleque

We began discussing the intergenerational event on Sunday, May 13. In addition to packing up the personal care kits, we will have a popcorn machine, an activity to create Mother's Day journals, creating glass bead refrigerator magnets (see who gets carded at Target while buying rubber cement), and info on the Blessing Box.

The spring musical will be on May 9, and the last day for Wednesday programming is May 16 when the kids will go to the Y.

We spent quite a bit of time discussing the opening/closing of the Sunday School hour. We thought it would be good to devote more time for making a decision and learning more with the youth ministry transition team.

Upcoming events:

VBS at Emmaus - June 11-14

Green Lake Bible Camp - June 24-29

Submitted by Erik Holleque

# Evangelism and Communications Committee

## Minutes

April 10, 2018

12 noon-12:50 p.m., St. John's Hall

**1. Summary of Council meeting, March 27, summary**

**2. Discussion of Oral/video histories for 150<sup>th</sup> anniversary (Eric Sponheim)**

Jennifer Edwins will provide consultation re. oral histories logistics. Will need to update Council on plans and scheduling and request Council endorsement.

**3. CCB: setting time for a training:** ECC will sponsor a training, enlisting other boards' members. Inform Council of intent and request endorsement.

**4. Banners: completing the 2017 goal (3 sets of banners), implementing 2018 150<sup>th</sup> anniversary goals (150<sup>th</sup> anniversary, incorporating benevolence partners logos).**

Discussed options for colorful options, pending Council o.k.

**5. Big screen, follow-up:** provide Council with options and update.

**6. A-V recording equipment needs.** Equipment budget via NTV Paul Hager, e.g., \$5000. Present to Council as likely budget, present for initial endorsement.

**7. A-V, software installation for closed captioning; order new microphone for wireless #2.** Daniel Edwins is testing current option.

**8. June meeting time:** To be determined.

**Faith and Health Board Minutes**  
**Tuesday, May 8, 2018**

1. Red Cross Blood Drove – Wednesday, June 6 from 8 am-1:30 pm
  - Jennifer will let Red Cross folks in at 7 am. Guenther will volunteer from 8-1:30. Howard and Bonnie are available to work – they will let Jennifer know if they want a half shift or if they want to work all morning.
  - We will sign-up between people for appointments between services on May 20 and 27. Jennifer will reserve a table with Leah and put a notice in the bulletin for both of these Sundays.
  - We will also advertise in the Newsblast and June Voice.
2. Reception for those who are grieving – Wednesday, June 27 works for Faith and Health Board and for the Pastors.
  - Bonnie will bring a cake
  - Lynette will make coffee and bring paper plates
  - Jennifer will bring fruit
3. August 14 meeting – Faith and Health is in charge of treats and devotions
  - We will decide who will give devotions and bring treats for the August meeting.
4. Discussed further our plans for Health Fair this fall and added potential contacts to the list. Melissa will work with church staff to find a date in St. John’s Hall for this event.
  - List of Ideas for Health Fair
    - Northfield Hospital – Information about their programs – Betsy Spethmann
    - Hospice – Betsy Spethmann?
    - Home Health Care – Betsy Spethmann?
    - Health Care Directives – forms so people can begin to draft a plan - Melissa
    - Stephen Ministers/Grief booklets – Jennifer, Jo Franklin, Barbara Wilson
    - Long-term care health insurance – Rich Falck?
    - Advanced funeral planning - Andy Langehough/Jim Bierman
    - Opiod crisis – Jennifer Fisher, ER Nfld Hospital
    - Bone Builders
    - Blood pressure checks - Bonnie
    - Take is to the Box information
    - Accupuncture – Rhonda Witmer
    - AED Training - Lynette

Melissa will work with church staff to find a date in St. John’s Hall for this event.

## Property & Grounds Board

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Members Present: Tim Byers, Jim, Pat, Craig, Terry

Absent: Lief

### Completed Projects

- Stain glass window was removed, repaired and re-installed. Included repair of rotten window frame.
- Nurse office is moved.
- Mud Jack in several areas
- Basement kitchen exhaust vent removed and capped
- Narthex roof leak repaired
- Lawn service is set for the summer

### Projects in process

- Air conditioning and air exchange should be done this week
- Sanctuary and Narthex painting. Best for summer 2019. Will need to discuss challenges related to the quotes.
- Entry Canopy will get done. Have not heard timeline from Doug.
- South East entry pavement crack will get replaced. We are looking at drainage possibilities.
- Improved drainage in the NW parking lot near the kitchen will be addressed at the same time as the sidewalk repairs are made.
- Handicap ramps: Areas of curb and sidewalk to be replaced with slopes for easier access.
- Outlets in serving area outside of the kitchen are high and a trip hazard. They will be replaced with units that are more flush with the floor.
- Tuck Pointing: Have received 2 formal quotes along with the one older quote. Last Friday our final contractor did an inspection with quote expected in a week. Good news is that the lowest quote so far will be about \$20,000 below our initial quote.

### Projects taken off the list

- Pews. Overall we did not like the final results of the blasting and refinishing. Before looking at options such as much more expensive hand sanding/refinishing or replacement with new, the Property Board is tabling the project until further guidance is provided. We suggest that the Worship and Arts board or other relevant groups discuss to determine if St Johns should move forward with refinishing/replacement or keep the current pews.
- Fellowship hall. This project appears more appropriate for completion in the next few years rather than this year. Property board has investigated costs and challenges related to the basement floor and related space. We are now at a stopping point because there is no long term plan for the space. We have heard several suggestions but nothing formal or final. As with the pews, the Property Board is tabling the project until further guidance is provided. We suggest a team of people who use or may use the space develop a long term plan for the space.



New issues:

- Concerns about the darkness of the East and South side of the facility were brought to our attention. It seems dark and unwelcoming. We will each look at the facility after dark and come back with suggestions. Tim stated there are burnt out lights. It may just take replacing those.
- Painting the sanctuary has brought up the question of color. This issue may be best resolved by the Worship and Arts board.

## **Worship and Arts Notes 5/8/18**

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Present: Scott Swanson, Ruth Legvold, Nathan Proctor, Carolyn Jennings, David Nitz, Nancy Ordahl Knoch

Present in Spirit: Barb Knaak

**Next Meeting: Thursday June 28<sup>th</sup> 2018 – No July Meeting**

### **Environment**

Good Shepherd window repair is complete!

Air system in progress – units are in place, duct work and thermostats to come.

Piano – work scheduled to begin next week – 3 weeks or so for completion.

### **150<sup>th</sup>**

\$35,000 Budget, give or take depending on tuckpointing

\$5000 set aside for commissioning

### **4 big events in 2019 –**

**Jan 13** (St. O Choir kickoff) Something celebratory between services (History of the choir) – Michele Knutson might take the lead on this!

**April 27** (Easter 2019)

-Redoing of resurrection window could be timed to be revealed this day - we would take the lead with this project

-Congregational photo

-Tuckpointing celebration (if completed)

**Summertime Fun** – Fireworks, Picnic, Root beer Floats, Brian and Sue are taking the lead on/hosting this event around the 4<sup>th</sup> of July

**October 27<sup>th</sup> Big Celebration** (Friday, Saturday, Sunday) - There is a subcommittee in place (who?)

### **Specific Smaller Events Related to Celebration**

#### **In July:**

Only one Sunday service for those 5 weeks of July 9:30 a.m. Bringing people together who don't see each other, also giving the Pastors a break, Article in the voice could "lift up the positive points of doing this. "Blizzard" Sunday, with only one service was experienced as a positive thing. Plus, in the old days, there was only one service, and we could tie this into the history piece.

#### **5<sup>th</sup> Sunday Services**

-Use 5<sup>th</sup> Sundays for special services that tap into the historical culture of St. John's ACTION ITEM: Generate Ideas

-John Ronstvedt wants to bring in some old hymns – planning Sunday service around 5<sup>th</sup> Sunday. **Ruth, Dave and Carolyn**

**Liturgical Dance** – Emma Knoch has agreed to choreograph/direct. She has asked for guidance on theme or scripture, etc. (consult with Susan Bauer?) ACTION ITEM: Determine when and what. WHO:

**History piece** – recorded stories – (Edna Hong's Book, republished) Julie Z?

#### **Conversation around Commission(s)**

ACTION ITEM: Nail down artists, work out timing/dates, gather subgroup to champion this endeavor

-Ferg, Kallmann, Opportunities for new composers (who could help us find names)?

-What about some kind of submission process / "contest"

- What are our values for a commissioned work:
  - Would we provide the text?
  - Would it be specific to St. John's or something that could be used by the church as a whole?
  - Hymn vs. Anthem or combo?
  - Theologically astute?
  - Language usage? Forward looking?
  - Less contemporary, more traditional (to appeal to more people) –
  - A hymn written for our congregation.

-Sculpture – Scott and Nathan will go visit in the next couple weeks! ACTION ITEM: Discern whether or not to display sculpture on St. John's grounds, and if so, where, and what labors will that entail, and WHO will take this on?

### **Special Music Events**

- Norwegian solo on a 5<sup>th</sup> Sunday
- Organ: Gregory Peterson – **Nathan** will contact him
- Other ideas for solo/small group recitals / special music involving parishioners - present and past

ACTION ITEM- generate ideas/times (first Sunday each month, for example?) and find a leader for this project

### **Miscellaneous**

- Bulletin Archive goes back to 1941 – could we adapt/use any of the old bulletins (original)
- Acoustics in St. John's Hall are a challenge (is there anything to be done?)

### **Next Meeting: Thursday June 28 2018**

- Start bringing focus to the shape of our celebration year: narrowing down ideas, dates, ways and means to carry them out, determine who will take leadership, etc.

NJOK- 5/11/18

**Youth and Family Ministry Board Meeting Minutes**  
**5/8/18**

Present: Jenny Nystrom, Sylvi Hanson Barry Becker, Sue Hagen Absent: Beret Froehle, Rob Nutt, Dan Franklin, Elsa Nystrom, Also present: Angie Gehring

1. Discussed Spring Intergenerational Event w/Children's Board
  - a. Personal Care Kits
  - b. Popcorn Popper rented, Julie has 2 activities planned
  - c. Discussed volunteers for event
2. Youth Transition Team Update w/Children's Board
  - a. May 6<sup>th</sup> Forum summary
  - b. Focus/Visioning Group meeting coming up
    - i. Consensus meeting shouldn't exceed 2 hours and should end by 8:00 for those with younger kids
    - ii. Consider having childcare available
  - c. Reminder that we need to find way to be communicating w/Youth also at all stages of Transition
3. Recent Events
  - a. Torch news article
  - b. 9<sup>th</sup> Grade Confirmation Parent Night – May 2<sup>nd</sup>
  - c. Senior Recognition – May 6<sup>th</sup>
4. Upcoming events
  - a. Canoe Trip for Mission Trip participants –May 20 1 p.m. – 5 p.m. (Angie and Barry making arrangements)
    - i. Riverside Park; will need drivers
    - ii. Canoe Trip followed by picnic and Mission Trip Planning
  - b. Spring Intergenerational Event – Personal Care Kits – May 13<sup>th</sup>
  - c. Latino and Friends Event - NAG followed by HS discussion w/Pastor Jonathan – May 18
    - i. Decision to add 8<sup>th</sup> Graders
    - ii. Difficult to identify any restaurant still open w/in walking
    - iii. If no restaurant, will go to church after to discuss & Jenny will bring treats
  - d. HS Mission Trip – Houston - June 16-24
  - e. MS Mission Trip – Milwaukee – June 16-22
  - f. Planned Summer Events with area churches for MS and HS (no mystery events)
    - i. June: Photo Scavenger Hunt at St. Olaf – June 13<sup>th</sup> noon to 2pm
    - ii. July: Lutheran Social Services Center volunteer opportunity – prepare and eat meal with people in need; point is to listen to others
    - iii. August: Feed My Starving Children
5. Communication
  - a. Discussed the need to have more of a social media presence to connect directly with youth both to get feedback (e.g. snapchat quiz) and to advertise events.
    - i. Discussion of whether can have summer part-time youth job to develop – 'communication apprentice'
    - ii. Need to ensure fall programming registration has email/text info re: kids (confirmed it does).
6. Annual Calendar

- a. Proposal to do annual calendaring during a summer gathering. More details to come.

**7. Next meeting: June 10, 2018 7:00 p.m.**

NO COUNCIL REQUESTS