

Agenda

Congregation Council

St. John's Lutheran Church
November 27, 2018 + 7:00 p.m.

1. Prayer – We begin our meeting centered in the presence of God.

Silence, then opening prayer led by Mark Gleason. A time of silence for prayer and for gathering our hearts and minds together will precede the prayer.

2. Future dates

- a. Boards – December 11, 2018 7:00pm. Treats provided by Adult Ministry Board at 6:45 pm.

Reminder: Please call or e-mail your board members prior to the meeting as a reminder for them.

- b. Council – **December 18, 2018***, 7:00pm; Alyssa Ness, prayer

* One week early, due to Christmas

3. Pastor's Report

4. Council Action Items and Updates

- a. Grace Overflowing update
- b. Management of gifts and bequests
- c. Hearing loop information – Mark Gleason
- d. Health Fair debrief – Jennifer Edwins
- e. Northfield Curbside Compost opportunity

5. Consent Agenda Items for Council

- a. Treasurer's Report, October 2018
- b. Minutes from the October 23, 2018 meeting

6. Prayer – The president leads a prayer asking God's grace and help on our ministry.

Lord's Prayer: After the president's prayer is concluded, we finish the meeting praying the prayer Jesus taught us.

7. Adjournment follows.

Appendix:

1. Board Minutes/Notes from November 13, 2018

Adult Education & Ministry Board

St. John's Lutheran Church

13 November 2018

Present: Marilyn Calcutt, Anita Hellie, Andy Nelson, Alyssa Ness, Sandra Nyvall, Pr. Jonathan Davis

Annual Report is Due by December

2019 Budget

We finalized the budget for the coming year. We combined the former "Adult Education" & "Small Group Ministry" line items into one called "Adult Learning/Small Group Ministry," and renamed "Lay Leader Education" to "Synod Assembly" to make its purpose clearer. We are increasing many items, including library (expensive books; updates in the coming year), and Adult Learning (to include Lenten Book Read scholarships and other incidentals), for a total of \$5950.00. We want to clarify with Bernie what he's referring to in his previously-sent budgeting notes, in terms of library designated funds vs. budget funds; to that end, Alyssa has submitted the 2019 budget to him via e-mail with additional questions regarding designated vs. budget funds, and whether a process currently exists for properly acknowledging the gifts made as designated funds, or if one needs to be established.

Upcoming Activities: ASI Tour, etc.

The December 6th tour for ASI will start its sign-ups this Sunday, and will continue for the following two Sundays between services. The price is \$50.00/person, which includes transport, admission, and lunch, and will need to be paid at the time of sign-up.

We discussed other possible fellowship opportunities, noting that It might be fun to have a catered luncheon with a speaker, as other churches do; something nice and fun to get people out during the day to get together and visit and have a good time. We wouldn't label it a "senior" luncheon, but have it open to people generally, though due to work schedules, it might mostly draw a retired crowd.

"Night Out," as some churches are doing, might be a fun option for us to try, too. The basic premise is that for a chunk of time (2-3 hours), childcare is provided at the church and parents can have a night out.

Library Update

Anita invites us to go in and look at the library, which we did as a group after the meeting. The committee is in the process of getting books back onto shelves, after having completely changed the shelving arrangements, making the room much more open and inviting, with tall shelves now against the "room divider" wall and a set of shelves near the desk short enough to allow people to see over it. It remains a work in progress, as the books get unpacked after being removed from the original shelves. The project will likely be put on hold until after Christmas, to allow some finish on the shelves to dry. It is looking lovely in the meantime, though!

Updates from the Nominating Committee

Anita updated us about the incoming board members. Kathleen Hanson has consented to join the board, and has a particular interest in senior ministry. Rob Quanbeck has also agreed to join us, though he may not be able to be present at board meetings at certain times of year.

Senior Ministry

We hear more about spaces needed for wheelchairs, walkers, etc., and wonder what our role might be in assisting with these matters. Members of the board know of people who are interested in coming to St. John's, but they're unsure of how to sit/navigate the space here (specifically the sanctuary) with their wheelchairs.

NO ACTION ITEMS AT THIS TIME

Benevolence and Social Concerns Notes, Nov. 13, 2018

1. ELCA World Hunger: pew pocket envelopes are on order. Other items done: Nov. Voice article, blurb for bulletin & news blasts, monitor notice, bulletin boards.

2. The BFW Christmas Card is noted in the Voice, bulletin and blasts. Sample card with order forms on Welcome Desk.

3. Remaining Mission money in budget: \$2000, and \$172 in St. John's Foundation designated for missions.

The \$2000 remaining in the budget Mission line will be given to:

- \$1,000 SE MN Synod Global Missions-Hand in Hand
- \$1,000 to Augusta Victoria Hospital in Jerusalem

The \$172 Mission money in St. John's Foundation will be given to Reconciling Works, Lutherans for Full Participation.

4. We received a letter from LWR about "Cornerstone Congregation," suggesting we pick a project to sponsor and raise \$10,000 for that project. They list 3 projects. We reviewed this, and decided that we would prefer that St. John's annual LWR donation, which is usually \$10,000 or more, be used as most needed, rather than for one of these projects. Jane will call Michael Johnson, the LWR regional representative who sent the letter, to let him know.

Unless something else comes up, we don't need to meet in December.

Business Management

Children's Ministry and Education Committee Minutes, Tuesday, November 13, 2018

Members present: Staff Member Julie Brehmer, Sue Brockman, Kris Vatter, Erik Holleque

We met with the youth board and discussed the Pay It Forward event and parent's night out. Things are arranged for the former, and final plans for the latter will be made in January. The parent's night out will be for 3yr olds up to 5th grade, from 5:30 to 8p.m. on February 15. Pizza, games, crafts and movies are being planned.

Pray Ground: after Christmas holidays Julie will send out a survey with the help of Sue and Kris. Questions will be addressed to parents of those kids who might use the pray ground.

Sunday School: The Christmas program is set for Dec. 9 at 10:45 in St. John's Hall, and the planning is going well. On Dec. 16 the Three Links visit is being planned with different options for that visit. It may be better to plan something for the chapel on that day rather than going through the halls singing. Julie is in contact with Three Links.

Wednesday Programming: The Sharing Tree Service project and the Jean Wakely Quilt talk are planned. The Advent fair will be on Nov. 28.

Budget: The final budget proposal will be submitted and there is little change this year. Thanks to Rob Nutt we have two new board members joining us in January: Rachel Brownlee and Melissa Pellinen. Orientation will be on January 22.

Next meeting: informal get-together Dec. 11 7pm at my house—1501 Waters Edge Circle. If you can, bring something sweet or something savory. We will provide beverages.

Submitted by Erik Holleque

Evangelism and Communications Committee Minutes

November 13, 2018

7 p.m., St. John's Hall

1. ECC member Eric Sponheim provided devotions for the meeting, reading selections from Henri Nouwen, *You are the Beloved*.
2. ECC reviewed its budget and made recommendations for 2019, including a request for increased funding related to fees for closed captioning services.
3. ECC reviewed procedures and outcomes related oral/video histories for the St. John's 150th anniversary year. Preliminary interviews included Mark Gleason and Jennifer Edwins as pilot interviews, and Carolyn Jennings as an audio-video interview/history about music at St. John's. ECC will provide Leah with a description of the project for publication in the *Voice*, and ECC will develop a schedule of interviews for the coming year. ECC will develop standards and procedures for interview metadata, storage, and sharing.
4. ECC has not yet set a time and place for CCB training. Likely training time is in December or January.
5. ECC purchase of A-V recording equipment has been approved by the Council. Leah will ask Bernie whether ECC ought, for overall budget reasons, to purchase the equipment before the end of the year, 2018.
6. ECC reviewed its progress thus far on hearing related needs. ECC has been looking into hearing loop technology, and will report to the Council on the advantages and costs of this technology. ECC has received preliminary pledges of \$4500 towards a ~\$10,000 hearing loop technology project. Implementation in St. John's Hall and other locations at St. John's will increase the cost of the project, up to ~\$25,000 depending on the level of installation. Daniel Edwins has further investigated Speech Gear closed captioning updates, and ECC will provide an update to the Council on costs and quality of the program.
7. ECC continues to consider big screen installation in St. John's Hall but has no recommendation to make at this time.

Faith and Health

Faith and Health Board conducted the Health Fair in the month of November, and did not meet as a board.

Property and Grounds

Minutes from 11/13/18

Members Present: Pat, Craig, Jim, Terry, Tim

Absent: Leif

Discussion items:

- Board membership suggestions for next year
- 2019 Budget: Discussion.
 - Maintenance Recommended 20,000 as base for ongoing maintenance which is about what was spent this year.
 - Capitol project list for 2019
 - Rotted roof above door #1
 - Curb cut (left over from 2018)
 - Rock on siding by door #1 is bubbling and needs replacement
 - Oil leak in small blower room
 - Potential fellowship hall drain tile
 - Sidewalk repair and drain tile at basement exterior door SE corner
 - Prime and paint wood frame windows by Door #1
- Fellowship hall: starting discussion for this 2019 project. Floor appears to be poured cement. Will need to have a contractor evaluate for options. Have received feedback from quilters, exercise groups, Children's and scouts.
 - Discuss next steps for demolition and structural base
 - Plan to obtain cost information on various flooring options
 - Discuss next steps for getting feedback on flooring types
- Sanctuary and Narthex painting. Best for 2019.
 - Doug provided a new quote that broke the project into 3 sections and will limit the sanctuary closure to 3 Sundays over 4 weeks at most but could be shorter if the paint covers well in 1 coat.
 - Will look at other quotes and compare costs and timelines.
- Investigated complaint of poor tasting water.

Ongoing projects run by other boards

- Library space changes: board was in full approval of the changes suggested by Faith and Health for the current library space. No board action needed unless contractors are needed to physically change the space.
- Sanctuary seating: board was in full approval of allowing Worship and Arts or other groups to investigate and experiment with different seating options for improved accessibility.

Postponed projects

- Cement projects: 2019. Contractor could not make the timelines
 - Improved drainage in the NW parking lot near the kitchen will be addressed at the same time as the sidewalk repairs are made.
 - Handicap ramps: Areas of curb and sidewalk to be replaced with slopes for easier access.
- Air conditioning and air exchange. Still working on correcting the humidity issue but will need to wait for warmer weather.

Completed Projects from October

- Tuck Pointing
- Bathroom door openers
- Clean up day was completed but most of the leaves had not fallen yet

Completed Projects from September

- Commons Entry Canopy has been assigned to Doug.
- Louver vent for the bell tower exhaust fan

Completed projects from July

- July board meeting was replaced by a yard work day. Thanks to the Knecht's for donating the mulch and all the people who helped get all the work completed.
- Bell tower exhaust fan that had not been used in years was repaired and can help reduce air temperature in the balcony quickly.

Completed Projects from June

- Outlets in serving area outside of the kitchen - a trip hazard replaced with lower.
- Stain glass window lights completed.
- Exterior lights above the SE entrances are now programmed and on at night

Completed Projects from May

- Stain glass window was removed, repaired and re-installed. Included repair of rotten window frame.
- Nurse office is moved.
- Mud Jack in several areas
- Basement kitchen exhaust vent removed and capped
- Narthex roof leak repaired
- Lawn service is set for the summer

Projects taken off the list in May 2018

- Pews refinishing.

Minutes of Stewardship Board – November 14, 2018

St. John's Lutheran Church

Members present at the Stewardship Board meeting included Dan, Mary, Allene and Ralph. Christy was also present

Dan led a quick update on the stewardship campaign. The mailings and bulletin inserts are complete. We noted that the planned temple talk did not take place on November 12 but that the worship service with its stewardship focus was very helpful.

The primary focus of the meeting was to discuss volunteer planning at St. John's. For reference we used a document called "Volunteer Plan for St. John's" and it can be found on CCB.

Following much discussion the general consensus included the following:

- Volunteer systems in the future should be "person-centered" rather than "task-centered." A person-centered approach allows people to utilize their talents in ways they choose. Examples may include choosing to serve on boards for a shorter period of time, completing a task as a household unit, or seeking to make a task less complicated.
- Training, mentoring and volunteer development was deemed important to a good volunteer program. Leaders who are leaving roles can often serve as mentors. Organizing broad "clubs" may increase a pool of willing people to draw upon and provide learning opportunities to new members or young adults.
- Recognition and thanking of volunteers will be emphasized. Recognition should be consistent and include recognition in newsletters, celebrations, simple gifts, i.e., notepads or t-shirt, and worship endorsement.

It was suggested that we need to have a workshop to make specific plans that support and improve St. John's volunteer development plan.

The final agenda items were to request an additional \$2000 to assist with volunteer development and the board discussed the importance or usage of giving envelopes. Is the cost of giving envelopes a good use of stewardship budget? Is the cost an administrative cost or a program cost? We would like to see some research on actual envelop use.

Ralph Yernberg

Worship and Arts

Included in packet

Youth Board Minutes

November 13, 2018

Present: Jenny Nystrom, Barry Becker, Sue Hagen, Rob Nutt, Dan Franklin
Absent: Beret Froehle, Elsa Nystrom, Sylvi Hanson

- Devotions and Treats – Thank you youth board for the delicious treats!
- Youth Board Nominations
 - Rob Nutt is on the Nominations committee and has asked several without success to fill Beret’s remaining 2 year term. Board provided a few additional suggestions.
 - UPDATE SINCE MEETING – Rob confirmed Emily Westerback accepted!
- Updates from Council/Youth Transition Team Update
 - 150 Anniversary update
 - Working on drafting job description for new Youth Position
- 2018-2019 Sunday and Wednesday programming
 - Sundays MS Youth – Betsy McLaughlin willing to continue to lead until further notice
 - Barry has been taking care of treats schedule
 - Wednesdays – supplies for service projects addressed
 - St. Johns Forums – reminders that forums are no longer ‘Adult Forums’. High schoolers and sometimes middle schoolers encouraged.
- Recent Events
 - Confirmation Breakfast 10/13/18; Confirmation 10/14/18
 - Affirmed baptisms of 13 confirmands
 - October Halloween Slime Making Event for Middle Schoolers – 10/27/18
 - Not very well attended, but participants had lots of fun – shout out to Mia Becker for her help
 - Summer Youth Trips Info Session – 10/28/18
 - Lots of interest in the trips
- Upcoming Events:
 - 11/18/18 High School Club – Peggy’s
 - 11/30/18 7-10 p.m. Romans and Christians for Middle Schoolers
 - 11/30/18 7-10 p.m.
 - Angie reaching out to possible ‘Romans’: Emily W., Kenyon N. (Jenny confirming), Emerson, Vivika (per Angie, should not be high school students based on prior feedback)
 - Angie, Rob, Barry, Jenny volunteering
 - Gaga ball before start; break with pizza, pop and movie/discussion seeking input for ongoing Youth Planning
 - 12/8/18 10-12:30 Pay it Forward (Middle/High Schoolers & families)

- Discussed with Children’s Board since encouraging whole families to participate
 - Also encouraging event for mentors/mentees
 - Tentatively 12/8/18 from 10 a.m. – 12:30 p.m. at Family Fare NOTE: This is new time based on Family Fare availability
 - Bag groceries at Family Fare and give out \$5 bills w/St. John’s card and Pay it Forward message
 - Julie B shared examples of handouts from prior years
 - Discussed making minor changes so as to be welcoming: RCC Church designation; changing Christmas to Holidays to be sensitive for non-Christians receiving – Sue will work with Julie to update
 - Julie also has a sign-up we can use – encourage entire families in shifts
 - \$5 bills will be split between HS and MS Events funds from Youth Board budget
- 1/21/18 –Lunch, MLK Event & Escape Room – High School
 - Trapped Puzzle Room, St. Paul
 - Harry Potter Room or Spies v. Spies
 - No refunds if cancel – will need sign up significantly in advance
 - Jenny will book – cannot reserve more than 1 mo in advance
 - MLK Event
 - Look into Augsburg MLK Convo (1 p.m.)
 - Consider eating on campus or nearby
- January 2019 – Sledding/Snow Outing for Middle Schoolers – check w/Peggy
 - A possibility of a similar family event around this same time, so may combine
- 2/15/19 – Kids night out at church (movie/games)
 - Discussed with Children’s Board
 - Middle/High schoolers with some adult supervision provide babysitting - night out for parents of elementary aged children
 - Kris may be able to get student volunteers from St. Olaf
 - Movie: Pizza; Games; Pillow Craft
 - Question of whether preschool kids allowed – possibly parallel event for preschoolers siblings of school-aged children
- 3/9/19 Feed my starving children/Bowling – Both MS & HS
 - Pinstripes Bocce/Bowling in Edina – Jenny can check into specifics
 - Combine with Feed my Starving Children volunteer opportunity – Eagan – Angie will check into specifics
- 4/21/19 - Easter Breakfast Serving – Both MS & HS
- May – Instead of Canoe Trip – Intergenerational Spring Care Package event
 - Bring care packages to homebound St. Johns members
 - High school and middle school youth groups can help with making crafts or cards/packaging

- Mentors/Mentees possibly deliver
 - June – 150 Year Anniversary Celebration
 - 6/23/19 – 6/28/19 Camp Amnicon Flambeau River Ramble - MS Youth Trip
 - 7/20/19 – 7/28/19 Camp Christikon - HS Youth Trip

Next Meeting: **12/11/18 at 7:00**

WORSHIP AND ARTS NOTES - NOVEMBER 13, 2018

Present: Nathan Proctor, Barb Knaak, Carolyn Jennings, David Nitz, Ruth Legvold, Nancy Ordahl Kmoch
 Otherwise engaged: Scott Swanson

BUDGET

New line item for W/A – Interpreter for hearing impaired

Two proposals to submit for consideration

Plan A - Interpreter for all 52 Sundays @ \$165/wk = \$8580

Plan B – Interpreter for 3 Sundays/month = 36 Sundays = \$5940

OLDER SERVICES –

The idea to use “5th Sundays” to worship with liturgies from days gone by: plan dates and then do the research on which liturgies to use. Carolyn and Ruth have a good handle on which ones would be suitable, and Nathan will monitor the season and make sure the liturgy fits well.

Chronological? Newer to older or older to newer? - Interested parties to help plan those (participants pending)

The three “fifth Sundays through October 2019 are: March 31st, June 30th, September 29th

ART SHOW

After Advent Fair — Paintings by Native American Artist Leah Yellowbird will be displayed in St. John’s Hall through the end of January. The acrylic paintings look like beadwork. Could we meet her? Could she speak a little of herself and her work?

ANNIVERSARY EVENT UPDATES

April 28th 2019

~ St. John’s Composers and Artists – Art will be displayed, Art Show style and a Booklet about Composers rooted in St. John’s

~ Resurrection Window

July 13th or 14th 2019

~ Summer Picnic

CAPSTONE EVENT October 25, 26, 27 2019

~ Friday – Silent movie (Ferg)

~ Saturday -- History “Classes” and Feast in Eve

~ Sunday – Special events between Services

KICKOFF ANNOUNCEMENT ABOUT CELEBRATORY YEAR

December 2, 2018 Also, possibly, postcards with the dates.

JANUARY EVENT

~ Calendar: Ruthie Neuger sat with us in her capacity as Engage Printing rep and quoted \$2950 for 500 calendars. Would need 2 weeks from order to product. We want to hand out calendars on the 13th as a kickoff gift – which means work on calendar must be complete by early December to avoid competing with holiday projects. Other online companies quote from \$1200 - \$2400 for 500 copies.

- ~ Jane Becker Nelson will be collaborating with Nathan on the St. John's Hall Picture Rail project
- ~ Joe Shaw is working on an idea to present a history – short and sweet
- ~ Ole (Choir?) Alums invited to sing Beautiful Savior
- ~ Kids photo booth ideas – choir robes, cutouts (commons)
- ~ Invite folks to share a favorite Norwegian baked good (on the Saturday before) (potluck style) – signup sheet – in addition to Caterers from Olaf??
- ~ Carolyn - update on music for Jan 13 coffee hour – rounding up a Hardanger fiddler is a challenge. Still working on possibilities.

MISCELLANEOUS

- ~ “Firebird” Sculpture (Maakestad) – deciding what to do with it is a slow process. Latest recommendation from Knecht is to display it indoors, for safety reasons (sharp edges, etc).
- ~ Carolyn shared idea for last Sunday the choirs sing (May), at coffee hour – or service – to honor all the choir singers from and directors and all that ever were involved with service music at St. John's.

Submitted by
Nancy Ordahl
Knoch November
14, 2018